



UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 04/2018

No. 20, Ward Place
Colombo 07

26th February, 2018

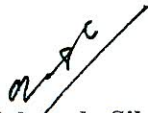
Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

Adoption of Public Administration Circular No. 31/(2001) (XIII) - List of Names of Disciplinary Inquiry Officers

The University Grants Commission at its 979th meeting held on 18.01.2018 decided to adopt the Public Administration Circular No. 31/2001 (XIII) dated 24.10.2017 for implementation in the University System.

Copy of the above Public Administration Circular is enclosed herewith for your information and compliance.

Please take action accordingly.


Prof. Mohan de Silva
Chairman

- Copies:
1. Secretary/ Ministry of Higher Education & Research
 2. Chairman's Office/UGC
 3. Vice-Chairman/UGC
 4. Members of the UGC
 5. Secretary/UGC
 6. Deans of Faculties
 7. Registrars of Universities
 8. Accountant/UGC
 9. Bursars of Universities
 10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
 11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
 12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
 13. Internal Auditor/UGC
 14. Govt. Audit Superintendents of Universities
 15. Snr. Asst. Int. Auditors of HEIs
 16. Secretaries of Trade Unions
 17. Auditor -General

File No: UGC/HR/6/3/37

Public Administration Circular : 31/2001(XIII)

My No: EST-3/DICIP/06/0255
 Ministry of Public Administration
 and Management
 Independence Square
 Colombo 07.

24.10.2017

Secretaries to Ministries
 Chief Secretaries of Provinces
 Heads of Departments

**List of Names of Disciplinary Inquiry Officers under Sub-Section 19:5,
 Chapter XLVIII, Volume II of the Establishments Code**

In terms of the provisions in Sub-Section 19:5, Chapter XLVIII, Volume II of the Establishments Code, names of the Disciplinary Inquiry Officers indicated in Schedule 01 attached herewith are newly included to the list of names of Disciplinary Inquiry Officers published in Public Administration Circulars given below.

| | | | |
|------------------------|--------------|------------------------|--------------|
| No: 31/2001 | - 03.12.2001 | No: 31/2001 (I) | - 13.12.2002 |
| No: 31/2001 (II) -2004 | - 13.10.2004 | No: 31/2001(III) -2005 | - 28.12.2005 |
| No: 31/2001 (IV) -2007 | - 03.08.2007 | No: 31/2001(V) -2008 | - 31.10.2008 |
| No: 31/2001 (VI)-2010 | - 08.10.2010 | No: 31/2001(VII)-2011 | - 12.10.2011 |
| No: 31/2001(VIII)-2012 | - 13.02.2013 | No: 31/2001(IX)-2014 | - 25.01.2014 |
| No: 31/2001(X) | - 12.02.2015 | No: 31/2001 (XI) | - 29.02.2016 |
| No. 31/2001 (XII) | - 22.02.2017 | | |

02. The revisions made in respect of Disciplinary Inquiry Officers indicated in the list of names published by above Circulars are mentioned in Schedule 02.

03. At the instances where it is difficult to appoint the Officers already in service as Disciplinary Inquiry Officers without causing interruption to their duties, the Retired Officers mentioned in Schedule 01 can be appointed to tribunals in addition to the Officers included in circulars mentioned in Paragraph 01, subject to the provisions in Sub-Section 19:3, as mentioned in Sub-Section 19:6, Chapter XLVIII, Volume II of the Establishments Code.

04. However, the Disciplinary Inquiry Officers cannot act as Prosecuting or Defending Officers at the instances specified by Sub-Section 19:14, Chapter XLVIII, Volume II of the Establishments Code.

05. Attorneys-at-Law whose names are indicated in the lists of Disciplinary Inquiry Officers published by Public Administration Circular 35/92(II) dated 26.06.1995 and Public Administration Circular 35/92(IV) dated 13.11.1997 can act further as Disciplinary Inquiry Officers.

06. Officers who expect to be registered in the pool of Disciplinary Inquiry Officers as per the provisions of Public Administration Circular 02/2001 (I) dated 11.10.2001 after their retirement, should submit their applications in accordance with the specimen revised newly, which is mentioned in Annex I of this Circular and the list of names of retired Officers who become qualified out of them will be published from time to time.

Sgd:/ J.J.Rathnasiri

Secretary

Ministry of Public Administration and Management

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Schedule: 01

**List of Names of Disciplinary Inquiry Officers under Sub-Section 19:5,
Chapter XLVIII, Volume II of the Establishments Code**

| Serial Number | Name with initials | Address and Telephone Number | Post held last in public service | Ministry/ Department/ Institution | Districts where disciplinary inquiries can be conducted | Medium in which disciplinary inquiries can be conducted |
|---------------|----------------------|---|--|--|---|---|
| 01 | Mr.B.P.B.Ayupala | No.35, Sri Medhananda Mawatha, Panadura. 038-2232404 071-8302303 | Senior Superintendent of Police | Department of Police | Kalutara Colombo Galle Matara Rathnapura | Sinhala |
| 02 | Mr.S.M.L.Chandrasiri | Gammana Road, Koswatta. 031-2257795 | Additional Director General | Department of Technical Education and Training | Puttalam Kurunegala Gampaha | Sinhala |
| 03 | Mrs.W.A.I.Perera | “Airavana”, 7 th lane, N.M.Appuhami Mawatha, Gepallava, Uhumiya. 071-8014263 037-2238596 | Assistant Commissioner of Agrarian Development | Department of Agrarian Development | Kurunegala Puttalam Gampaha Kegalle Kandy Anuradhapura | Sinhala |
| 04 | Mr.S.W.Wadanambi | 54 A, Dharmarathna Mawatha, Madiwela, Kotte. 071-4433480 011-2779573 | Chief Internal Auditor | Department of Wildlife Preservation | Colombo Gampaha Kalutara Matara Galle Hambantota | Sinhala |

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|----|-------------------------|---|--|---|--|---------|
| 05 | Mr. W.N.R.P. Wijayapala | 45 1/B, Thotupala Mawatha, Gangabada Road, Piliyandala. 077-2516899 | Additional District Secretary – Colombo district | Colombo District Secretariat | Colombo Kalutara Gampaha | Sinhala |
| 06 | Mr. W.M.K. Wijesingha | Maha alagamuva, Pahalagamawatta, Kekirawa, Anuradhapura. 025-2264063 077-6980749 | Administrative Officer | Divisional Secretariat- Galenbindhunuweva | Districts belonging to Northern, North Central, Central, North Western and Eastern Provinces | Sinhala |
| 07 | Mr. M.B. Weerakoon | 288/2, Mangala Mawatha, Pahalakaragahamuuna, Ragama. 011-2921191 077-9434372 | Accountant (Grade I) | Ministry of Co- operatives and Internal Trade | Colombo Gampaha | Sinhala |
| 08 | Mr. W.M.T.B. Weerakoon | Uduwara, Hali- Ela 055-2295120 077-8826265 | District Administrative Officer | Department of Posts | Badulla, Moneragala | Sinhala |
| 09 | Mr. A.K.S.A.I. De Silva | No. 47C, 3 rd Step, Pubudupura, Anuradhapura | Assistant Superintendent of Prisons | Department of Prisons | Anuradhapura, Polonnaruwa, Puttalam, Kandy, Vauniya, Kegalle | Sinhala |

Revisions made with regard to the Disciplinary Inquiry Officers declared by Public Administration Circulars

01. Revisions (Revisions which have been made are marked as *)

| Serial Number | Circular number and serial number | Name | Address and Telephone Number | Post held last in public service | Ministry/ Department/ Institution | Districts where disciplinary inquiries can be conducted | Medium in which disciplinary inquiries can be conducted |
|---------------|--|-----------------------|--|----------------------------------|-----------------------------------|---|---|
| 01 | 31/2001 (VIII)- 2012 Schedule No: 02 Serial No: 02 | Mr.D.G.K. Karunaratne | *XB/10/1/2, Edmonton Apartments, Colombo 06. *077-5489225 | Deputy Commissioner | Department of Motor Traffic | Colombo, Rathnapura, Badulla, Galle Matara | Sinhala |

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02. Removal

| Serial Number | Circular number and serial number | Name | Address and Telephone Number | Post held last in public service | Ministry/ Department/ Institution | Reason for removal of the name |
|---------------|--|-----------------|---|-------------------------------------|--|--|
| 01. | 31/2001 (VI) - 2010 Schedule No: 02 Serial number in the list of re-entering: 01 | Mr. M. Godahewa | "Prasad" Samagi Balaya Mawatha, Thalpawila, Kekanadura 041-2264388 | Deputy Commissioner of Examinations | Department of Examinations - Sri Lanka | On the request of the officer (Letter of request dated 22.12.2016) |